

Proof of Florida Residency Form

Student Name: _____ Student ID: _____ Phone #: _____

Florida Residency Guideline:

An independent applicant or the parent of a dependent applicant must be a legal Florida resident for purposes other than education for 12 consecutive months prior to the first day of classes of the academic term for which state program assistance is requested. Florida residency and citizenship must be determined for all students who wish to take advantage of Florida state grants and/or scholarship programs.

Step 1: Florida Residency

The person claiming residency should complete this section in full.

- a) Name of person claiming Florida residency: _____
- b) Claimant's relationship to student: _____
- c) Claimant's permanent legal address:

Street	Apt. Number	City /State/ Zip Code
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- d) Date claimant began establishing legal Florida residence and domicile (MM/YYYY): _____

Step 2: Florida State Supporting Documents

Florida residency statutes require **at least two documents**, dated 12 months prior to the first day of class for the term in which assistance is received.

You are required to submit at least one document from this list:

- Florida Driver's License
- Florida Voter's Registration Card
- Florida Vehicle Registration
- State of Florida identification card
- Proof of permanent home in Florida which is occupied as the primary residence
- Proof of homestead exemption in Florida
- Proof of permanent full-time employment in Florida (one or more jobs from at least 30 hours per week for a 12-month period – letter from employer on official letterhead required)

Additional documentation may include:

- A declaration of domicile in Florida
- A Florida professional or occupational license
- Proof of membership in Florida-based charitable or professional organization
- Documents evidencing Florida incorporation
- Proof of membership in Florida-based charitable or professional organization
- Any other documentation that supports the applicant's request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payment, a lease agreement and proof of 12 consecutive months of payment, or an official state, federal, or court document evidencing legal ties to Florida.

Student Name: _____ Student ID: _____

Step 3: Submit Forms and all Supporting Documents

Submit this form (completed and signed) as well as legible copies of the Florida state supporting documents to the Saint Leo University Financial Aid Office by email or fax.

Email: finaid@saintleo.edu

Fax: (866) 708 -7770

CERTIFICATION: I certify the information on this Proof of Florida Residency Form and any supporting documents are accurate, true, and complete to the best of my knowledge. I will provide other information as requested by the SLU Financial Aid Office. I realize that a final decision cannot be made on this request unless all steps above are complete and until I submit any additional information as requested by the SLU Financial Aid Office. I understand any false information may be cause for the denial, reduction, and/or repayment of student financial assistance and may subject me to a fine, imprisonment, or both under provisions of the U.S. Criminal Code.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

(Parent signature is not necessary for independent students.)